

Dear Parents and Carers,

May we take this opportunity to extend a very warm welcome to Belmont Primary School Nursery.

Belmont Primary School Early Years Intent:

- Provide a high quality Early Years education
- Offer the children a broad range of knowledge and skills
- Build upon children's prior learning and experience.
- Provide regular opportunities for children to participate in activities that offer them meaningful opportunities to understand how to be responsible, respectful, active citizens who contribute positively to society.
- We encourage confidence, independence and a desire to learn.
- Parents/carer's feel equipped to support children in all areas of the curriculum
- We recognise the vital role you play in your child's learning and we welcome your contribution both at home and in the class.

Starting Nursery is a very busy time and there will be lots of information to digest. As the year goes on, you may have questions, queries or concerns. Please either come and see the class teacher or go to the School Office if you have any questions.

1. Starting in Nursery

All about me booklet (found on the school website)

We hope to work with you as partners in the education and development of your child. To help us with this, we would like you to share the special knowledge and understanding you have of your child. Could you please complete the **Nursery all about me booklet** and return it to us at the beginning of September. There are questions that include things that your child is particularly good at or confident about doing and areas that you feel they may need a little extra support.

Week 1: Week beginning 7th September 2026

08.45-11.45	12.30-3.30
Blueberries	Strawberries
Grapes	Bananas

Week 2: Week beginning 14th September 2026

During the second week, children will begin attending their allocated hours. We believe it is important for children to establish their new routine as early as possible, helping them to settle confidently into school life.

However, we recognise that every child is different. If you feel that your child would benefit from a more gradual transition, a slower staggered start can be arranged in consultation with the class teacher. We will work together to ensure the transition is appropriate for your child's individual needs.

Allocated Nursery Sessions Timetable

When the children are in full time we have 3 groups per day which are detailed below. There are also some additional sessions that children in Blueberries and Strawberries can access. These are subject to availability and allocated in advance.

Blueberries – 5 sessions in the morning

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning	8.45am to 11.45am	8.45am to 11.45am	8.45am to 11.45am	8.45am to 11.45am	8.45am to 11.45am
Afternoon					

Strawberries – 5 sessions in the afternoon

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon	12.30pm to 3.30pm	12.30pm to 3.30pm	12.30pm to 3.30pm	12.30pm to 3.30pm	12.30pm to 3.30pm

Grapes – 5 sessions in the morning plus 4 sessions in the afternoon

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning	8.45am to 11.45am	8.45am to 3.30pm	8.45am to 3.30pm	8.45am to 3.30pm	8.45am to 3.30pm
Afternoon					

Bananas – 5 sessions in the morning plus 4 sessions in the afternoon

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning	8.45am to 11.45am	8.45am to 3.30pm	8.45am to 3.30pm	8.45am to 3.30pm	8.45am to 3.30pm
Afternoon					

2. Daily Routines

When you drop your child off and pick up from Nursery, please use the pedestrian side gate opposite the main glass entrance.

The beginning of the day

The children will be greeted at the gate and led into the classroom by a member of the Nursery staff.

It is important that children arrive on time at the start of the day to ensure they come into the classroom relaxed and do not miss vital introductions to the day's activities.

When the children come in, they find their peg for their belongings which is indicated by their name. Some children may not yet recognise their name, so to support them we add their picture to their name cards at the beginning of the year. We will take a photograph of your child when you come for the individual sessions at the beginning of September.

The end of the day

Please collect your child from the main Nursery door.

If for any reason you are unable to pick up your child yourself, you must inform the Nursery staff of the identity of the person collecting your child and write their name in the 'Going Home' book that is kept near the door. Please note that we are not able to allow children to leave school with anyone other than their own parent/carer without direct notification either, face to face when you drop off your child or in writing. If arrangements change during the day please telephone the school office on **0208 994 7677**.

Please ensure that you inform us of any changes to carers who may be dropping off or collecting during the year.

School finishes at 11.45am or 3.30pm and it is important that parents/carers be on time, as late collection can be very upsetting for children. If you know that you are running late, please ring the school office and let us know. We usually keep the children in the classroom but sometimes there are meetings we need to attend and the children will be left with the office staff to await your arrival.

Drinks and snacks

We encourage the children to drink water throughout the day. Please can children bring a bottle of water with their name on **every day**. These will be stored in the classroom so that the children can help themselves throughout the day. You can also order milk. Please see website for more details.

To reinforce our commitment to healthy eating, we like to be able to offer the children fruit/vegetables and bread sticks or rice cakes as a snack during their session. We would very much appreciate donations and will let you know when to bring these in at the beginning of September.

We are a no nuts school. We have no nuts in our school dinners and children are not permitted to have products with nuts or sesame seeds, as some children have serious allergies to these foods. Please be mindful of all snacks that you send into school that may contain nuts that are not obvious.

It is essential that you inform us of any allergies that your child may have.

Lunchtime

The children who stay for lunch will be eating in the school canteen, accompanied by 2 lunchtime supervisors. The children can either have a school lunch which can be ordered via parent pay or a packed lunch, in a named container. Please ensure that there are no nut or sesame seed products in their lunch.

3. School Readiness

A huge part of school readiness is about a child's physical, social and emotional skills and these are skills that you can help them develop before they begin school.

Please refer to the sheet starting Nursery things I can try for skills to practice over the summer to ensure that your child is fully prepared to begin Belmont in September. These were available at the stay and play and 1-1 meeting with the class teacher.

4. Other important information

Accidents

The school has a welfare room where our Welfare Assistant is based. Both of our Early Years Practitioners are also Paediatric First Aiders. If your child has an accident resulting in cuts or bruises, s/he will be given first aid and the details written in the accident book. Staff endeavour to speak to you at the end of the school day and/or your child has a note detailing the incident and any action taken. In addition to this, all children are given a letter to take home if they bump their head. Please speak to the class teacher if you have any concerns.

If your child becomes unwell during the day, we will contact you to arrange for them to be collected.

It is very important that you let us know if your child has any medical conditions/ allergies.

There is a section on the registration form to record this. The school is not permitted to give medication except in very special circumstances, such as chronic asthma, severe allergy or an ongoing medical condition.

When your child has a serious medical condition, we will invite you to discuss their needs further with our Welfare Assistant, Linda Novakovic, prior to your child starting school.

Illness

Children who are unwell should not be brought to school. Please keep your child at home if he/she:

- Has a fever or has had one during the last 24 hours
- Has diarrhoea or been vomiting during the last 48 hours
- Is unusually tired/irritable or is generally not himself/herself
- Has head lice. Please check your child's hair regularly.

Children should not come to school if they or anyone in the household has received a positive test result. If they have symptoms of coronavirus, they should remain at home and access a test as soon as possible.

If your child has diarrhoea or vomiting, they must be kept at home for 48 hours from the last episode. Children sent back to school before this time will be sent home to minimise the chance of spreading infection to others.

Absence

It is important that your child attends Nursery every day. This enables him/her to form positive social relationships and benefit from continued learning and development. If your child is absent please complete the Google form on the school website under Online Forms.

<http://www.belmontprimaryschool.org.uk/Online-Forms/>

Toileting

If your child is not already toilet trained, the summer holidays is the ideal time to do this in preparation for school. We appreciate that in some instances there might be medical needs that make this difficult. If this is the case, please let us know as this does affect adult supervision. Please ensure that the children are prepared, with spare clothes for the occasional accidents that do inevitably happen. These should be put into a zip lock bag which will then be stored in school. Please write your child's name clearly on the front of the bag.

Follow the link for 10 toilet training tips: <https://www.eric.org.uk/top-10-potty-training-tips>

The children have plenty of opportunities to go to the toilet and are reminded to do so regularly. You will find more details in our policy for Intimate Care on the school website.

Toys

The children are not allowed to bring toys to school. If your child still needs a comforter to help them feel more secure, we would ask them to leave it with us once they are in school.

Birthdays

As Belmont has been awarded the 'Healthy School' status, we do not allow children to bring in sweets, cakes or chocolates to celebrate their birthday with the class. However, we do have a list of books that the children would love to have in their class library. The list is available on the Nursery noticeboard on the school website. We will update the list to reflect books that have already been purchased. They can then bring the book in on their birthday for us to read to the class. We also celebrate the children's birthdays by singing and giving them a special birthday sticker.

Library

The children choose a Library book each week, which they are able to take home. Please share this book with them. The foundations of literacy are established through shared reading and enjoyment of books. Once read, the book must be returned before another can be borrowed.

Cooking

When appropriate we like to cook with the children and therefore request a small donation each term to help us cover the cost of ingredients. We aim to cook a wide range of items, including savouries. Further details will be available at the beginning of term.

Travelling to school

Under our School Travel Plan, we promote safe and sustainable travel to and from school. We actively encourage walking, scooting and cycling to school. We take part in a number of schemes such as 'Walk to School Week', which provide incentives such as badges and stickers for children who walk, scoot or cycle to school, or come by public transport. There are bike and scooter racks on site that the children may use.

We ask any car users to be especially vigilant and careful when driving near the school and to use designated car parking spaces only. Please do not park on yellow lines or keep your engine running. Due to their height, children often cannot see if the road is clear from behind parked cars and drivers cannot see children either.

School website

You can find a huge amount of information on our school website at www.belmontprimaryschool.org.uk. This includes information on our uniform, policies and procedures, our Governing Body and the Belmont Home School Association as well as performance data and other statutory requirements. It is also regularly updated with news and photos from events at Belmont, as well as a calendar of key dates.

5. Parent Partnership

As parents, you have a central role in supporting your child's learning and we recognise and value this. We aim to develop a positive working partnership and communicate with you throughout the year. Teachers are available briefly in the morning and at the end of the day for quick messages to be passed on. The children also have a Home School Communication Book that can be used.

Home School Communication book

This book is used to pass messages between home and school. If you have something to tell the teacher, please hand the book to them in the morning. The teacher will then respond and put it back into the child's bag. Please bear in mind that there is a limited amount of time available to the teachers to respond during a working day. If they need to tell you about something that has happened at school they will also write in the book, so please do check your child's bag regularly.

Reading at Belmont

A prime focus for us is to instil and develop a love of reading for all learners. In order to encourage your child to become a lifelong reader, it is important that they learn to Read for Pleasure. As such, the children have access to high quality books both in class and in the library. The children choose a library book each week from a selection of story and fact books. This is at the heart of our commitment to encourage our children to become lifelong readers. These books come home with the children on their library day and must be returned before another can be borrowed.

Please remember that you shouldn't expect your child to read these books alone. Read the books to or with them. Discuss the pictures, enjoy the story, predict what might happen next, use different voices for the characters, and explore the facts in a non-fiction book. The main thing is that everyone has lots of fun!

Tapestry

In Early Years, each child has an online learning journal to celebrate their learning and development. Tapestry builds a very special record of a child's experiences, development and learning journey through the Early Years. Using photos, videos, and diary entries, we aim to create a snapshot of how your child is growing and developing. The government has removed the requirement for onerous record keeping and now actively encourages teachers to spend more time talking with the children rather than making records of attainment. As a school, we have made the decision to upload key moments from different areas of learning across a term, as well as any class/school events that we feel you would like to see.

All information held in the platform is stored securely and can be downloaded and shared as required. Parents and carers are also able to upload their own comments and media to their child's Journal.

We hope you find this information helpful. If you have any other questions, please come and see us.

We look forward to a happy and successful Nursery year!

The Early Years Team