

Annual Governance Statement 2024 - 2025
(including the Governing Board Register of Interests)

School Name	Belmont Primary School
Telephone number	020 8994 7677
Contact email address	messages@belmont.hounslow.sch.uk
School Address	Belmont Road, Chiswick, London W4 5UL
Website	https://www.belmontprimaryschool.org.uk

Category of school	LA PRIMARY
DfE number	313/2003
Ofsted grading and date of last inspection	Good 29.3.2022

Name of Headteacher	Elaine Lacey
Name of Deputy Headteachers	Sarah Boyadjian

Date of Annual Governance Statement	September 2024
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The core functions of the governing board

Governors are part of a school's leadership team. The core functions of a governing board (GB) are defined by the Department for Education (DfE):

1. Ensuring clarity of vision, ethos and strategic direction
2. Holding the Headteacher (HT) to account for the educational performance of the school and its pupils, and the performance management of staff
3. Overseeing the financial performance of the school and making sure its money is well spent

The conduct of the governing board

In carrying out these functions, governors must be mindful of the need to:

- Act with integrity, objectivity and honesty and in the best interests of the school
- Be open about the decisions we make and the actions we take, and prepared to explain these decisions and actions to interested parties
- Accept the 'Seven Principles of Public Life': selflessness, integrity, objectivity, accountability, openness, honesty and leadership

Our GB has a code of conduct which is reviewed and agreed annually. All governors and associate members of the GB are required to abide by this code.

Legal constitution of the governing board

The GB was formally reconstituted on 23rd December 2022

Category of Governor	Appointed or elected to the governing board
Head Teacher	1
Staff	1 Elected
Parent	5 Elected
Co-opted	10 Elected
LA - citizen	1 Appointed
Total number of governors = 18	

Current membership of Belmont Primary School Governing Board

Category of Governor	Full Name	Term of Office ends
Head Teacher	Elaine Lacey	Ex Officio
Staff Governor	Fiona Skinner	
Parent Governor	Gautom Kakoty	2.9.2028
Parent Governor	Gary Crichlow	13.5.2025
Parent Governor	Alex Webster	11.12.2026
Parent Governor	Paul Nicholson	2.9.2028
Parent Governor	Brigitte Sam	2.9.2028
Co-opted Governor	Andrew Lebentz	24.1.2026
Co-opted Governor	Trudy Yates	17.9.2028
Co-opted Governor	Yukiko Sugimoto	30.8.2026
Co-opted Governor	Vacant	
Co-opted Governor	Pat Devito-French	17.11.2025
Co-opted Governor	Cleta Attico	17.9.2028
Co-opted Governor	Sarah Thomas	17.9.2028
Co-opted Governor	Vacant	
Co-opted Governor	Vacant	
LA Citizen Governor	Vacant	
Associate member	Malcolm Elliot	18.7.2026

The Clerk to Governors is	Denise Maloney
The Chair of Governors is	Gary Crichlow
The co Vice Chairs of Governors	Andrew Lebentz, Alex Webster

How we organise to carry out our duties

The full governing board (FGB) meets at least once per term plus a budget setting meeting

The following sub-committees meet as required in addition:

- Curriculum and Achievement
- Health and Safety / Premises
- Resources
- HT Performance management
- Pay and Performance

Specific panels of the governing body are convened as required (ad hoc) as per the school's procedures for addressing:

- Formal Complaints
- Staff Grievance and Discipline issues
- Pupil Discipline (Exclusions) issues

The GB appoints individual governors, known as Link Governors, to monitor key aspects of school life.

In addition to the areas listed, our school has link governors aligned to the SDP

Area of responsibility	Named Governor
Safeguarding	Gary Crichlow, Alex Webster
Mental Health / Wellbeing	All Governors
Health and Safety	Pat Devito- French
SEND / Pupil Premium	Andrew Lebentz
Sports Premium	
Attendance	Pat Devito- French
Web filtering and content	Part of safeguarding

Governing Board meeting attendance 2023 - 2024

Governor Attendance Record Belmont Primary 2023 - 2024

	NAME	FGB 2.11.2023	FGB 21.2.2024	FGB budget 2.5.2024	FGB 6.6.2024
1.	Elaine Lacey	x	a	x	x
2.	Pat Devito French	x	x	x	x
3.	Yuki Sugimoto	x	x	x	x
4.	David Osbourne	x	a	-	-
5.	Andrew Lebentz	x	x	x	x
6.	Brad Taylor	a	x	x	x
7.	Gary Crichlow	x	x	x	x
8.	Fiona Skinner	x	x	x	x
9.	Marija Martinovic	a	a	a	a
15	Nicole Rousay	x	x	x	x
16	Alex Webster	x	x	x	x
KEY	- Not a governor a Absent				

Governing board effectiveness and impact

1. Continue to hold the HT and SLT to account for educational standards to maintain, and further improve outcomes for children.
2. To ensure the school is marketed appropriately to secure the best NOR annually.
3. To ensure that the staffing structure evolves over time to continue to redress the balance of higher paid staff against main scale to future proof financial sustainability of the budget.
4. To continue to monitor attendance of pupils.
5. Encourage all governors to attend meetings and take part in moving the school forward.
6. To onboard all the new governors and ensure they develop sound governance knowledge.

Find out more about our school ...

- Link to Ofsted report <http://www.ofsted.gov.uk/inspection-reports/find-inspection-report>
- Our school's Ofsted data dashboard can be found at <http://dashboard.ofsted.gov.uk/>

- Link to school's website: www.belmontprimaryschool.org.uk
- Link to Parent View Portal, which seeks parents' opinions on aspects of our school, from the quality of teaching, to dealing with bullying and poor behaviour.
<https://parentview.ofsted.gov.uk/>

Governing Body Register of Interests 2024 - 2025

This register must

- state the name and category of each governor
- set out any relevant business interests
- set out details of any other educational establishments that they govern
- set out any relationship details between governors and members of staff, including spouses, partners and relatives.

BELMONT PRIMARY SCHOOL DECLARATIONS OF INTEREST 2024 - 2025			
	Category	Declaration	Term Ends
Elaine Lacey	Head Teacher	Employed at Belmont School	Ex. Officio
Fiona Skinner	Staff governor	Employed at Belmont School	19.11.2027
Gautom Kakoty	Parent	TBC	1.9.2028
Paul Nicolson	Parent	TBC	1.9.2028
Alex Webster	Parent	None	11.12.2026
Brigitte Sam	Parent	TBC	1.9.2028
Gary Crichlow	LA/Citizen Governor	Spouse of a member of staff	13.5.2025
Malcolm Elliot	Associate member	Governor at Ellen Wilkinson School for Girls	1.11.2026
Yukiko Sugimoto	co-opted	None	1.11.2026
Sarah Thomas de Benitez	co-opted	TBC	17.9.2028
Pat Devito French	co-opted	None	08.11.2025
Andrew Lebentz	co-opted	None	24.1.2026
Trudy Yates	co-opted	TBC	17.9.2028
Cleta Attico	co-opted	TBC	17.9.2028

Each governor has declared their interests as given above in writing to the governing board.

Chair of Governor's signature

Date

September 2024

Planned review date

September 2025
